

**Woodlands Parent Advisory Council
November 8, 2022 Meeting Minutes**

- Present:** Andrea Estensen, Colleen Rosing, Billie Jean Oliver, Margaret Delipper, Jessica Burns, Brette Park, Vanessa Park, Jeanine Campbell, Lynnette Lindell
- Special Guest:** Riley Morningstar (Rosser-Woodlands Rec Director)
- Regrets:** John Loochuk
- Called to Order:** Meeting was called to order at 6:39 pm
- Minutes:** October 2022 Minutes were read. Brette Park moved to have the Minutes accepted as read; Jeanine Campbell 2nd the motion. Minutes were Adopted.
- Treasurer's Report:** The books have been updated, but not yet handed over, meeting with previous Treasurer to get books in place; Need to go to bank to register as a member in order to get signing authority and access to the bank account switched over.
- Fundraising:**
- Gift Cards are due on November 18th.
 - Many fundraising ideas have been discussed;
 - Corporate Sponsorships were talked about
 - Ms. Morningstar discussed grant options and which ones we would qualify for; such as the Building Community Sustainability grant; possible grants through Winnipeg Foundation (due in March 2023) and even RM of Woodlands – Community Enhancement grant (due Jan 15/2023); Encouraged discussions with Ian Goodall-George
 - Discussed Quiz Night – always a fun popular event – Brette Park will look into availability.
 - Discussed applying to WestJet for their ticket raffle; if not accepted we can always to the 50/50
 - It was asked about using the gym for holding a craft/vendor sale – would have to discuss with Tim on his return.
- Principal's Report:**
- As Mr. Lee is away on a medical leave and Mr. Loochuk was unavailable; Mrs. Oliver (Admin Assistant) provided a quick and brief update;
 - November 10th – Remembrance Day Service @ 10:00 am
 - November 11th – Remembrance Day – No School
 - November 14th – Ms. Hallow is back in her regular position.
 - November 14th – Inservice – no classes
 - November 18th – picture retake day
- New Business:**
- As per the Elections – Signing Authority will be granted to the PAC Executive; Andrea Estensen as President; Billie Jean Oliver as Secretary and Colleen Rosing as Treasurer
 - Colleen Rosing, as Treasurer will have full access to the Bank Account whereas Andrea Estensen and Billie Jean Oliver will have viewing access only.
 - It was discussed and passed that e-transfers will be set up with auto-deposit
 - To keep auto-deposits organized, any fundraising correspondence will ask for the person's name and which fundraiser it is for in the comment section of the e-transfer.
 - It was discussed that PAC could create a FaceBook page – with the Executive's each being an Admin on the account; it was mentioned by Lynnette that she had previously set one up.
 - As discussions was held it was determined that a new playground plan is to be set as a priority
- Next Meeting:** The next meeting is schedule for Tuesday, January 10th @ 6:30 pm at Lillies' & Lattes Cafe.
- Adjourned:** Meeting adjourned at 8:12 pm