



Woodlands School

222 Good Street
Box 40
Woodlands, MB ROC 3H0

Principal Mr. Tim Lee
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October 19th, 2021

Dear Parent/Guardians:

RE: Virtual Progress Conversations – October 28th 4:30 – 7:00pm

Our Progress Conversations will once again be taking place “virtually” this year. We had hoped we would be in a position at this time to welcome families back into our classrooms to have these conversations, but unfortunately, we are not. We still feel it is critically important to have these conversations at this time of year, and we hope every effort is made to attend a virtual meeting. If this evening does not work for your family please connect with your child’s teacher(s) around an alternate plan. Here are a couple key things to consider:

- There is an expectation that **at least one parent will be in attendance for these meetings along with the student.**
- Please sign up for your meeting(s) by the end of the day on **Monday October 25th.**
- For all meetings K-8 we will be using the “**Zoom**” platform. If you plan on using a mobile device (iPad, tablet, smartphone) please ensure the Zoom app is downloaded on your device.
- Meetings will be **10 minutes long.** Please sign in to the meeting on time.
- The first meeting time will be 4:30, and the last scheduled meeting will be 6:50.
- Prior to the meeting time, you will be sent instructions (through email) on how to join the virtual meeting.
- The focus of the meeting will look slightly different depending on the teacher. In some situations, the conversation will be focused on learning goals for the school year. In others the conversation will be focused on strengths, challenges, and next steps or an overview of how the school year has gone to date.

Parents may sign up for times in one of two ways:

1. We encourage parents to create and maintain their [PowerSchool parent portal account](#) going forward as this is an easy way to maintain contact information, sign up for Progress Conversations, and accesses marks/grades (for students in grades 7+). This student management program will be used when your child transitions to high school so please keep your username and password information going forward. Please refer to the Parent Portal letter(blue) that was sent home with your child today on how to create your account if you have not done so already.

2. Call 204-383-5674 to book your appointment(s).

Please contact the school if you have any questions or concerns about this process.

Yours in education,

Mr. T. Lee
Principal
Woodlands School