



Woodlands School

222 Good Street
Box 40
Woodlands, MB ROC 3H0

Principal Mr. Tim Lee
email: tlee@isd21.mb.ca
woodlands.interlakesd.ca

October 21st, 2020

Dear Parent/Guardians:

RE: Virtual Progress Conversations – October 28th and 29th: 4:00 – 6:00pm

Due to current public health guidelines around the COVID-19 pandemic, our Progress Conversations will look different this year. As opposed to students and parents coming to school to discuss strengths, challenges, and next steps these conversations will be held online. We feel it is critically important to have these conversations at this time of year, and we hope every effort is made to attend these meeting. Here are a couple key things to consider:

- There is an expectation that **at least one parent will be in attendance for these meetings along with the students**
- K-4 classroom will be using the “Zoom” platform. 5-8 classrooms will be using the “Teams” platform.
- Meetings will be **10 minutes long**. Please sign in to the meeting on time.
- The first meeting on each day will be at 4:00 and the last scheduled meeting will be 5:50.
- One you have been scheduled for a meeting, you will be sent instructions on how to join the virtual meeting.
- The focus of the meeting will look slightly different depending on the teacher. In some situations, the conversation will be focused on learning goals for the school year. In others the conversation will be focused on strengths, challenges, and next steps or an overview of how the school year has gone to date.

Parents may sign up for times in one of two ways:

1. We encourage parents to create and maintain their [PowerSchool parent portal account](#) going forward as this is an easy way to maintain contact information, sign up for Progress Conversations, and accesses marks/grades (for students in grades 7+). This student management program will be used when your child transitions to high school so please keep your username and password information going forward. Please refer to the Parent Portal letter(green) that was sent home with your child today on how to create your account.

2. Call 204-383-5674 to select a time between 4:00-5:50 on October 28th or 29th that works best for you.

Please contact the school if you have any questions or concerns about the process.

Yours in education,

Mr. T. Lee
Principal
Woodlands School